

Vacancy Bulletin

June 2010

EXPERIENCED PILOTS

An International Civil Aviation Organisation (ICAO) based Commercial Pilot Licence (CPL) with an instrument rating and appropriate aviation medical certificate is the minimum-licensing requirement for all pilot positions. Experienced pilots will carry out flying duties under the leadership of the Chief Pilot. These pilots are required to have a minimum of 1000 hours total flight time (which includes 500+ hours PIC) with appropriate experience or ratings as necessary. This could include experience on multi-engine or turbo-prop aircraft in order to operate our Cessna Caravans. Pilots are usually required to spend some nights away from base each month to complete planned flights.

- 1 position based in N'djamena, Chad. Chad is a French speaking country and the ability to speak French and/or having the willingness to learn French is crucial. As a small programme, the post-holder needs to have the willingness to participate in other tasks as required.
- 1 position based in Kampala, Uganda.

CHIEF ENGINEER

Responsible for the management of the aviation maintenance team and the overall maintenance operation. The post-holder must be able to demonstrate extensive aviation maintenance experience, have management or supervisory training or experience, plus the competencies necessary to take on this leadership role. Duties will include maintenance operation budgeting, hangar and stock control, certification of aircraft and supervision of other aviation maintenance staff.

- 1 position based in Chad. An FAA A&P certificate with a current Inspection Authorization is the best licensing option for Chad. Otherwise, Type Ratings for all applicable airframes and engines are required. Chad is a French speaking country.
- 1 position based in Madagascar.

EXPERIENCED ENGINEER

An International Civil Aviation Organisation (ICAO) based aviation maintenance licence is the minimum licensing requirement for all aviation maintenance vacancies. The post-holder must be able to demonstrate practical aviation maintenance experience. They will work closely with the Chief Engineer as a part of the maintenance team working on single piston and/or turbine engine aircraft. Duties include performing aircraft maintenance in accordance with appropriate standards and practices, supporting the effective performance and development of the aviation maintenance team and completing certification and documentation of work as required.

- 1 position based in Dodoma, Tanzania.





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AVIONICS ENGINEERS

Based in Nairobi, Kenya the post-holder will need to be a line-experienced licenced avionics engineer preferably holding British or other European licences.

Once accepted for International Service, MAF is able to assist in the conversion of existing licenses to ensure our technical standards are met.

PROGRAMME MANAGER

The post-holder will be involved in managing the operational services offered to customers working in areas of need. Demonstrated ability of successful leadership and/or management of a multi-cultural team is essential along with good communication and interpersonal skills. Experience of service in Africa or Asia is preferred.

- 1 position of Programme Manager based in Tanzania.

BASE MANAGERS

Based in Dar es Salaam, Tanzania, this person will be responsible for the management and smooth running of MAF operations in Dar es Salaam. The Base Manager is responsible for ensuring excellent service provision in the areas of logistics and flight operations; managing the base office – including staff, finances and facilities; and developing relationships and liaising with partners and service users. The post-holder will have responsibility for ensuring service delivery meets the needs of MAF's partners and service users. The successful candidate will have team management experience and/or project management experience involving working with others, excellent customer service and ideally some experience of financial management. The successful candidate will have experience of working in a developing country and preferably experience of having worked in aviation or a related field.

- 1 position based in Dar es Salaam, Tanzania
- 1 position based in Juba, Sudan

DEPUTY OPERATIONS MANAGER

Based in Dodoma, Tanzania this person will responsible for day to day management of the Operations department. The post holder will be required to ensure the safe and efficient organisation and scheduling of MAF aircrew and aircraft whilst making sure that the operations comply with applicable standards, legislation and safety policies. They will additionally support the performance and development of the Operations Team. Applicants who have had held operations appointments in commercial or military aviation would be preferred along with those that hold or have recently held at a minimum a Private Pilots Licence or have been military aircrew. Flexibility, service orientation and good communication skills are a requirement of this post along with experience of having worked in a management capacity.



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FINANCE MANAGER

This person will be responsible for providing effective financial management including budgeting, reporting and performance monitoring and to maintain customer and staff accounts. The management and training of national staff is also an important part of this position. The role would ideally suit a qualified accountant who is experienced in financial management.

- 1 position of Finance Manager based in Kampala, Uganda.

BASE ADMINISTRATOR

This is a complex and varied role providing a high level administration service for the base in Juba, Sudan, initially for a two year period. The post-holder will be responsible for providing human resources and finance support; assisting with flight operations; and providing regular communication updates and news for funding project proposals. The role will include assisting with the recruitment and selection of local staff, designing and delivering training, overseeing the finances of the base and maintaining an effective system of flight bookings.

The successful candidate will have extensive experience of administration at an advanced level and ideally with some experience of providing HR and/or finance support. The applicant will enjoy working with different cultures, possess a proactive attitude along with good communication skills and logical thinking. Experience of living and working in Africa or Asia is preferred.

If you are a current member of staff and are interested in applying for any of these positions, please contact your Programme / Support Department Manager.

If you are an enquirer, please contact your local MAF National Group or if you do not know their details then please contact MAF Africa Region on info@maf-europe.org or Tel. +44 (0) 1233 895553.

Please note that all roles require individuals to raise personal financial support.





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TEACHERS

Haven of Peace Academy, an international Christian school overlooking the Indian Ocean in Dar es Salaam, Tanzania, has urgent needs for the 2009/2010 school year:

- **Secondary art teacher: Latest start date 6 January 2010**
- **Secondary physics or maths teacher capable of teaching these subjects through grade 12: start date ASAP**

For the 2010/2011 school year several positions are open:

- **Primary Principal**
- **Secondary Geography Teacher**
- **Secondary Science Teacher**
- **Secondary ESL Teacher (part time)**
- **Secondary Mathematics Teacher**
- **Secondary History Teacher**
- **Secondary Computer Science Teacher**
- **Secondary Economics Teacher**

If interested in learning more about the school and these openings, explore HOPACs website at www.hopac.net and/or email the Personnel Coordinator at personnel@hopac.net for more information.

Canon Andrea Mwaka School, a local Christian Primary and Secondary School in Dodoma, Tanzania with the following openings for 2010/2011 school year:

- **Lower/Junior Primary (start July 2011)** Either Reception or Standard/Year One. The teacher should have a strong literacy focus.
- **Middle Primary (start July 2011)** - Standard 3 or 4.
- **Upper Primary/Intermediate (start July 2011)** - Key Stage 3/Intermediate level. Students at this level have specialist teachers for about half of their programme.
- **Secondary Teacher (start July 2011)** - Teaching British Curriculum secondary up to 'O' levels. The teacher should be competent in teaching at least two subjects, any two of History, Geography, Science, English.

For further information please contact admin@cams.ac.tz or explore their website www.cams.ac.tz

Heritage International School is an international Christian school located in Kampala, Uganda and currently has several openings for the 2010/2011 school year including elementary and secondary school teachers. For further information please refer to their website www.heritageinternationalschool.org or contact the Principal at principal@heritageinternationalschool.org for more information.

MAF is solely advertising the above teaching positions and successful candidates will be employed directly by the schools. Any interested enquirers should contact the schools directly for further details of the available posts.

